


September 2008

Dear Parish Safe Environment Staff,

Hello everyone! My name is Cheri Nedderson and I am the new Assistant in the Office of Safe Environment and will be working with all of you. I previously worked in the Office of Justice and Pastoral Outreach here in the Diocese of Madison. Before that I was an Office Manager at a Parish in Waukesha, WI and a Deputy for the Dane County Sheriff's Office. I look forward to using all of my knowledge and experiences to not just keep children safe, but to do so as efficiently as possible and without being too much of a headache to all of you.

I have enclosed the new compliance reports. There were a lot of changes that had to be made, hopefully we caught them all. I wanted to get these out to you as soon as possible, to give you an opportunity to get them out of your way before the Children's Program starts, the week of November 2. The instruction for going through the forms is enclosed. We have highlighted in pink the information we need you to look at, which hopefully will make it easier. We'd like to get all of the paperwork back by October 3, to give everyone enough time before Children's week starts. We will be updating our Profile Compliance Chart in the near future, please remember to check our website for that revision and for all current information and forms.

We just received notice that the rates for the background checks will be increasing. As you may know, Fidelitec has never had a price increase in the past 9 years. However, due to increasing operational costs; Fidelitec was forced to make the changes. Everyone receiving a background check will need the Identity and Multi State checks. Additional checks are as needed for the employee or volunteer. I have also enclosed the current background check forms for your use. The current forms need to be used so that all of the information we need is available. The new rates are as follows:

- Identity profile (\$2.75) and Multi-State Criminal Search (\$6.25) = Total of \$9.00
- Additional Federal Court Check for Employees = \$8.50 
- Additional WI Driver License Check = \$9.50
- Additional Credit Check = \$12.00

If you have any questions feel free to call or email me anytime. I look forward to working with all of you and thank you for all of the hard work you put into making our Diocese a safe one for all children.

Sincerely,

Cheri Nedderson
Administrative Assistant
cheryl.nedderson@straphael.org

If you are receiving this in error, please forward to your Parish Coordinator and have them send in the enclosed change of coordinator form.