



**DIOCESE OF MADISON
CATHOLIC COMMITTEE ON SCOUTING**



**ST. ELIZABETH ANN SETON AND ST. ANNE
ADULT RELIGIOUS RECOGNITIONS NOMINATION FORM**

INSTRUCTIONS

INTRODUCTION

The Diocese of Madison Catholic Committee on Scouting (DMCCS), acting on behalf of the Diocese of Madison and the National Catholic Committee for Girl Scouting and Camp Fire (NCCGSCF), may award the St. Elizabeth Ann Seton and St. Anne adult religious recognitions to members of the laity, religious, and clergy, adult Girl Scout leaders and non-leaders alike, who have made noteworthy or significant and outstanding contributions to the spiritual development of Catholic youths through Girl Scouting. Nominees for these adult religious recognitions are sought after and selected by the DMCCS each year. See DMCCS Publication 031, “St. Elizabeth Ann Seton and St. Anne Adult Religious Recognitions Information Sheet” for additional information concerning the nomination, selection, and approval process.

GUIDE FOR NOMINATION AND SELECTION

The following are suggested guidelines for nomination and selection of St. Elizabeth Ann Seton and St. Anne recognition recipients. These are suggested guidelines only, but are indicative of some of the kinds of things that the person making the nomination and the selection committee should be looking for. Accomplishment and sustained dedication are more significant than a specific number of years a position has been held.

- Is of excellent character and is a role model to youth. Catholic nominees are to be exemplary in their faith.
- Promoted the religious recognitions programs for Catholic Girl Scouts and/or served as a religious recognition advisor, moderator, or mentor.
- Actively participated in and promoted retreats, days of recollection, and Girl Scout Sunday observances to youth in Girl Scouting.
- Gave service in bringing other NCCGSCF, DMCCS, and NCCS programs and activities to Catholic Girl Scouts.
- Gave service in organizing and maintaining Girl Scout Troops for Catholic Girl Scouts and/or recruiting Catholic youth into Girl Scout Troops.
- Actively participated in and promoted the DMCCS Catholic Adult Scout Leadership training program.
- Used fully one’s Adult Girl Scout training and/or DMCCS Catholic Adult Scout Leadership training to provide an outstanding program for Catholic Girl Scouts.
- Arranged opportunities for Mass and other Catholic worship services at Girl Scouting campouts and summer camps. These must have been consistent with the documents of the National Conference of Catholic Bishops.
- Encouraged appropriate ecumenism and Catholic leadership within Girl Scouting.
- Used the Catholic press and other communications media to create a better understanding of the aims and ideals of Girl Scouting as an apostolate to youths.
- Educated clergy and laity about Girl Scouting as a youth apostolate in the Catholic Church.
- Fostered good relationships between the DMCCS and Girl Scout Councils.
- Explained and promoted NCCGSCF, DMCCS, NCCS, and Catholic Church programs for Girl Scouts.
- Helped recruit adult Catholics for key leadership positions in Girl Scouting and/or the DMCCS.

COMPLETING THE NOMINATION FORM

Nominations for both the St. Elizabeth Ann Seton and St. Anne recognitions are made using the same nomination form (DMCCS Form 031). Information on this form should give a detailed description of how the nominee’s contributions to the spiritual development of Catholic youths in the Diocese of Madison through Girl Scouting have been noteworthy (for the St. Elizabeth Ann Seton) or significant and outstanding (for the St. Anne). General Girl Scouting achievements do not qualify a person for the St. Elizabeth Ann Seton or St. Anne recognitions - the Girl Scouts of the United States of America has council and national awards for such achievements. A nominee must be age 21 by the nomination deadline. Nomination of oneself or one’s spouse is not allowed. The DMCCS will review the nomination and determine which (if either) recognition to award to the nominee.

SUBMITTING THE COMPLETED NOMINATION FORM

Completed nomination forms must be received by the DMCCS no later than June 30 of each year; completed nomination forms received after that date will be considered the following year. Mail or deliver completed nomination forms to:

**Diocese of Madison Catholic Committee on Scouting
Attention: Chair, Religious Emblems and Recognitions Committee - CONFIDENTIAL Nomination
c/o Bishop O’Connor Catholic Pastoral Center**

Mailing address:
**P.O. Box 44983
Madison, WI 53744-4983**

Delivery address:
**702 S. High Point Rd.
Madison, WI 53719**



**DIOCESE OF MADISON
CATHOLIC COMMITTEE ON SCOUTING**



**ST. ELIZABETH ANN SETON AND ST. ANNE
ADULT RELIGIOUS RECOGNITIONS NOMINATION FORM**

*NOTE: 1. Information in light grey **required** for a completed nomination.
2. Please **print** all information on the form except for the signature on page 2.*

NOMINEE:

Last Name: _____ First Name: _____ M.I.: _____ Suffix: _____
 Address: _____ Telephone: (____) _____ Home Bus.
 City: _____ State: _____ Zip Code: _____

Will the nominee be at least 21 years old by the next June 1? (check **ONE** box only) Yes No Don't know

Nominee is: (select **ONE** only)

- a parishioner in the Diocese of Madison:
 name of Parish: _____ Parish city: _____
- a Catholic member of another (arch)diocese/(arch)eparchy:
 name of (arch)diocese/(arch)eparchy: _____
- a non-Catholic

RECORD OF NOMINEE:

Using the guide-points below, describe the contributions the nominee has given to the spiritual development of Catholic youths in the Diocese of Madison through Girl Scouting. **Include pertinent dates.** Use additional sheets of paper as needed. **GREATEST EMPHASIS SHOULD BE PLACED ON THE 1ST POINT BELOW.**

1. Service or positions held that contributed to the spiritual development of Catholic youths in Girl Scouting:

**DIOCESE OF MADISON CATHOLIC COMMITTEE ON SCOUTING
ST. ELIZABETH ANN SETON AND ST. ANNE ADULT RELIGIOUS RECOGNITIONS NOMINATION FORM**

2. Service or positions held in the Girl Scouts of the United States of America:

3. Service or positions held in the parish, Diocese of Madison, or both:

4. Service or positions held in other organizations (e.g., business/civic/religious/educational/fraternal):

NOMINATED BY:

Name of person making the nomination: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: (____) _____ e-mail: _____

Signature: _____ Date signed: ____/____/____

*(NOTE: this nomination is to be kept **CONFIDENTIAL**. After the annual nomination and selection process is complete, the DMCCS will notify the person making the nomination of the result of the nomination.)*

FOR OFFICIAL DMCCS USE ONLY	
Date nomination received by the DMCCS: ____/____/____	Received by: _____
DMCCS EXECUTIVE BOARD DECISION: (check only one box below)	
<input type="checkbox"/> Selected for St. Elizabeth Ann Seton recognition <input type="checkbox"/> Selected for St. Anne recognition <input type="checkbox"/> Not selected	
_____ Chair for Girl Scouting signature	____/____/____ Date of Executive Board decision
APPROVAL/DISAPPROVAL: (check appropriate boxes below)	
Approval required from: <input type="checkbox"/> the nominee's pastor _____ <input type="checkbox"/> the Bishop	
<input type="checkbox"/> On (date) ____/____/____ the approver stated he knew of no reason why the nominee should not receive the St. Elizabeth Ann Seton/St. Anne recognition. Therefore, the nominee is approved for the recognition.	
<input type="checkbox"/> On (date) ____/____/____ the approver stated the reason(s) why he believed that the nominee should not receive the St. Elizabeth Ann Seton/St. Anne recognition. Therefore, the nominee is NOT APPROVED for the recognition.	
<input type="checkbox"/> It has been at least one month since a request for approval was made, and no response has been received. Therefore, the nominee is approved for the recognition.	
_____ Diocesan Chaplain signature	____/____/____ Date
ORDERING AND PRESENTATION INFORMATION:	
Date recognition ordered: ____/____/____	Date recognition received: ____/____/____
Date recognition presented: ____/____/____	Presented at (location): _____