

**DIOCESE OF MADISON  
CATHOLIC COMMITTEE ON SCOUTING**

**ST. ELIZABETH ANN SETON AND ST. ANNE  
ADULT RELIGIOUS RECOGNITIONS  
INFORMATION SHEET**



St. Elizabeth Ann Seton  
recognition



St. Anne  
recognition

## **INTRODUCTION**

The Diocese of Madison has two recognitions for adults for their contributions to the spiritual development of Catholic youths in the Diocese of Madison through Girl Scouting: the National Catholic Committee for Girl Scouting and Camp Fire (NCCGSCF) **St. Elizabeth Ann Seton religious recognition** and the NCCGSCF **St. Anne religious recognition**. Like Catholic religious recognitions for youths in Girl Scouting, the St. Elizabeth Ann Seton and St. Anne religious recognitions for adults are awards of the Catholic Church, and not of the GSUSA.

However, unlike the Catholic religious recognitions for youths in Girl Scouting, adults do not earn these recognitions. Instead, these recognitions are conferred upon adults through an annual nomination, selection, and approval process administered by the Diocese of Madison Catholic Committee on Scouting (DMCCS).

## **NOMINATION, SELECTION, AND APPROVAL PROCESS**

The DMCCS encourages nominations of adults for the St. Elizabeth Ann Seton and St. Anne religious recognitions. Table 1 is a summary of the nomination, selection, and approval process. Table 1 also includes eligibility to be nominated and selected and the criteria for nomination and selection.

## **HOW TO MAKE A NOMINATION**

To make a nomination, complete DMCCS Form 031, “St. Elizabeth Ann Seton and St. Anne Adult Religious Recognitions Nomination Form”, and send the completed nomination to the DMCCS. See Table 1 for:

- how to obtain copies of this nomination form
- where to send nominations
- the deadline for submitting completed nominations

## **FOR ADDITIONAL INFORMATION**

For additional information concerning the St. Elizabeth Ann Seton and St. Anne recognitions, please visit the DMCCS web site ([www.madisondiocese.org/scouting](http://www.madisondiocese.org/scouting)) or contact:

**Chair, Religious Emblems and Recognitions Committee OR Diocesan Chaplain**

**Diocese of Madison Catholic Committee on Scouting  
c/o Bishop O’Connor Catholic Pastoral Center  
P.O. Box 44983  
Madison, WI 53744-4983**

**Phone: (608) 821-3173**

**Fax: (608) 821-3139**

**Table 1**  
**ST. ELIZABETH ANN SETON AND ST. ANNE RELIGIOUS RECOGNITIONS**  
**SUMMARY OF NOMINATION, SELECTION, AND APPROVAL PROCESS \***

<b>Eligibility requirements for nomination and selection</b>	Who is eligible	Adult men and women – laity, religious, and clergy, Adult Girl Scouts and adults not in Girl Scouting alike. Non-Catholics are also eligible.
	Minimum age	21 years old by the nomination deadline date.
	Previous religious recognitions received	<b>St. Elizabeth Ann Seton:</b> the nominee has not received the St. Elizabeth Ann Seton recognition from the DMCCS. <i>(Note: the DMCCS may confer the St. Elizabeth Ann Seton recognition upon a person who has received this recognition from another [arch]diocese/[arch]eparchy.)</i>  <b>St. Anne:</b> the nominee has not received the St. Anne recognition from the DMCCS. <i>(Note: the DMCCS may confer the St. Anne recognition upon a person who has received this recognition from another [arch]diocese or [arch]eparchy.)</i>
	Posthumous and honorary conferring of recognitions	Are not allowed.
<b>Criteria for nomination and selection</b>	Primary criterion	<b>St. Elizabeth Ann Seton:</b> the nominee’s contributions to the spiritual development of Catholic youths in the Diocese of Madison through Girl Scouting have been <b><u>noteworthy</u></b>  <b>St. Anne:</b> the nominee’s contributions to the spiritual development of Catholic youths in the Diocese of Madison through Girl Scouting have been <b><u>significant and outstanding</u></b>
	Typical minimum number of years of contributions	<b>St. Elizabeth Ann Seton:</b> 3 years <b>St. Anne:</b> 7 years  <i>(Note: the number of years is typical of those selected, but is not an absolute minimum for nomination or selection. Accomplishment and sustained dedication are more significant than a specific number of years.)</i>
	Guidelines when considering nomination and selection	Listed on DMCCS Form 031, “St. Elizabeth Ann Seton and St. Anne Adult Religious Recognitions Nomination Form” <i>(Note: The selection criteria for the St. Elizabeth Ann Seton and the St. Anne recognitions are similar, except that the criteria for the St. Anne recognition <b><u>requires more substantial contributions</u></b> to the spiritual development of Catholic youths in the Diocese of Madison through Girl Scouting and for <b><u>a longer period of time</u></b> than does the St. Elizabeth Ann Seton recognition.)</i>
	Other criteria	The nominee shall be of excellent character and a role model to youth. Catholic nominees shall be exemplary Catholics.

\* The information contained in this table is a summary of the process. Details of the process are contained in DMCCS Standing Rule No. 030 and DMCCS Standing Order No. 030. In case of conflicts between the information in this publication and Standing Rule No. 030 or Standing Order No. 030, Standing Rule No. 030 and Standing Order No. 030 shall govern.



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**Table 1  
(continued)**

<b>Review, selection, and approval of nominations (continued)</b>	Maximum number of recognitions that may be conferred annually	<b>St. Elizabeth Ann Seton:</b> 6 <b>St. Anne:</b> 3 <i>(Note: the DMCCS is not required to confer the full quota of recognitions each year, and cannot carry over any unused quota from one year to a following year.)</i>
	Selection committee	DMCCS Executive Board
	Selection criteria for a nominee who meets the criteria for both the St. Elizabeth Ann Seton recognition and the St. Anne Recognition	If the nominee meets the selection criteria for both the St. Elizabeth Ann Seton and the St. Anne recognitions, only one of these two recognitions (NOT both) may be conferred upon the nominee in any year.  The St. Anne recognition is the highest recognition that the DMCCS may confer upon adults working in the Girl Scouting program. Therefore, the St. Anne recognition will normally be conferred upon a person after the St. Elizabeth Ann Seton recognition has been conferred upon that person. However, the DMCCS may confer the St. Anne recognition upon a person who has not been conferred the St. Elizabeth Ann Seton recognition by the DMCCS, and may confer the St. Elizabeth Ann Seton recognition upon a person after that person has been conferred the St. Anne by the DMCCS.
	Selection date	Normally in July of each year.
	Review and selection of nominees	Selection of a nominee requires a 2/3 vote by ballot of the DMCCS Executive Board at a regular or special meeting of the DMCCS Executive Board. Selection is not final until the post-selection approval requirement is met.
	Post-selection approval requirement	For both recognitions: approval of the nominee by the nominee’s pastor (or the Bishop of the Diocese of Madison, if the nominee is not a parishioner in the Diocese of Madison)
	Expiration of nominations	All nominations expire at the conclusion of the annual nomination, selection, and approval process. To be selected in a future year, a person who is nominated but not selected must be renominated by the submittal of new nomination to the DMCCS.
<b>Confidentiality</b>	General	All nomination information and communications concerning nominees/potential nominees (including information that could identify a nominee/potential nominee) are confidential until a nominee is selected and approved. General information and communications concerning the nomination, selection, and approval process, eligibility, and criteria for nomination and selection (i.e., that are not specific to a nominee/potential nominee) are not confidential.  Nominations received by the DMCCS are confidential DMCCS records.
	Confidentiality of nomination process	All persons making nominations are expected to keep their nominations confidential.
	Confidentiality of the selection and approval process	All communications among Executive Board members shall be confidential. Executive Board consideration of nominations shall be made in executive session.  All discussions concerning a nominee with nominee’s pastor and the Bishop of the Diocese of Madison shall be confidential.